

REGULAR MEETING OF THE BOARD OF EDUCATION – December 12, 2017

The Regular Meeting of the Board of Education of the Johnson City Central School District, held in the Board Room of the Johnson City High School, 666 Reynolds Road, Johnson City, Broome County, New York was called to order by President Martinez at 7:00 p.m. on Tuesday, December 12, 2017.

President Martinez led the Pledge of Allegiance to the Flag.

Upon roll call, Board

Members present:                 Richard G. Martinez, President  
  Shannon M. Edmondson, Vice President  
  Nicholas J. Matyas, Trustee  
  Stephen Barrows, Trustee  
  Jeannette Farr, Trustee  
  Heather Gaughan, Trustee  
  Matthew Jablonowski, Trustee

Also present were: Mary Kay Roland, Superintendent, Eric Race, Assistant Superintendent for Administration, and Jalynn Doig, Board Clerk.

ROUTINE MATTERS

MIN. 11/28/17                 MINUTES: November 28, 2017 – Regular Meeting approved as presented.  
REGULAR MTG.                 MOTION: Trustee Gaughan                 SECOND: Trustee Edmondson  
  CARRIED UNANIMOUSLY

MIN. 12/5/17                 MINUTES: December 5, 2017 – Special Meeting approved as presented.  
SPECIAL MTG.                 MOTION: Trustee Matyas                 SECOND: Trustee Jablonowski  
  CARRIED UNANIMOUSLY

FINANCIAL                         NOVEMBER 2017 - APPROVED  
STATEMENTS                     MOTION: Trustee Jablonowski   SECOND: Trustee Gaughan  
  CARRIED UNANIMOUSLY

COMMUNI-                         President Martinez shared a thank-you note from Johnson City Youth  
CATIONS                             Football League for use of Green’s Field and the concession truck.

POLLING OF THE BOARD MEMBERS – PROPOSED EXECUTIVE SESSION

MOTION: Trustee Edmondson   SECOND: Trustee Jablonowski  
CARRIED UNANIMOUSLY

Upon the polling of the Board, a motion was made to leave open session at 7:04 p.m. to enter into executive session to discuss CSE & CPSE recommendations that are attached to and made part of the official minutes filed in the permanent record.

The following attended Executive Session:

Board Members: Trustees Martinez, Edmondson, Matyas, Barrows, Farr, Gaughan, Jablonowski

Also attending: Mary Kay Roland, Eric Race, Jalynn Doig

MOTION to Adjourn Executive Session: Trustee Gaughan   SECOND: Trustee Jablonowski  
CARRIED UNANIMOUSLY – The Regular Meeting reconvened at 7:08 p.m.

REPORT - SUPERINTENDENT OF SCHOOLS

A. INSTRUCTIONAL REPORT High school faculty members updated the board regarding the new elective classes they are teaching as follows:  
J. Shieve – Video Production; C. Ingalls – Digital Photography; S. Anderson – Health Careers; C. Ruston – Intro. To Engineering Design; M. Buza – Biotechnology.

B. BOARD COMMITTEE REPORTS Campus: The committee reported to the board regarding upcoming window replacement at the K-8 building, softball press box completion, Green’s Field structure funding, and the student memorial plans.

Wellness: The committee updated the board regarding current wellness offerings for staff and plans for an staff interest survey for future offerings.

C. LEGAL ISSUES MOTION: Trustee Gaughan SECOND: Trustee Edmondson  
Upon the recommendation of the Superintendent and Assistant Superintendent for Administration, the Board approved the budget transfers.

- Budget Transfers

Upon roll call the vote was as follows:  
Ayes: (7) Trustees Martinez, Edmondson, Matyas, Barrows, Farr, Gaughan, Jablonowski  
Noes: (0) None  
Absent: (0) None  
Abstain: (0) None  
President Martinez declared the motion approved.  
Copy – Support Folder December 12, 2017

C. LEGAL ISSUES MOTION: Trustee Matyas SECOND: Trustee Edmondson  
Upon the recommendation of the Assistant Superintendent for Administration, the Board approved the following:

- Inter-Municipal Agreement

**RESOLUTION AUTORIZING THE INTER-MUNICIPAL AGREEMENT BETWEEN THE VILLAGE OF JOHNSON CITY AND THE JOHNSON CITY CENTRAL SCHOOL DISTRICT**

WHEREAS, the Board of the Johnson City Central School District has determined that it is in the best interests of the District to enter into an Inter-municipal Agreement with the Village of Johnson City for the purpose of accessing and sharing in the supply of salt stored at the Johnson City Department of Public Works Complex, 124 Brown Street, Johnson City, New York; and

NOW, THEREFORE BE IT RESOLVED that the Board of the Johnson City Central School District hereby resolves to enter into an Inter-municipal Agreement with the Village of Johnson City as set forth herein; and

BE IT FURTHER RESOLVED that Board President of the Johnson City Central School District is hereby authorized to enter into and execute said Inter-municipal Agreement on behalf of the Johnson City Central School District; and

C. LEGAL ISSUES (CONT'D.)

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

-Inter-Municipal Agreement

Upon roll call, the vote resulted as follows:  
Ayes: (7) Trustees Martinez, Edmondson, Matyas, Barrows, Farr, Gaughan, Jablonowski  
Noes: (0) None  
Absent: (0) None  
Abstain: (0) None

President Martinez declared the motion approved.

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- Ballot Destruction

MOTION: Trustee Jablonowski SECOND: Trustee Edmondson  
Upon the recommendation of the Superintendent and Assistant Superintendent for Administration, the Board approved the following:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE JOHNSON CITY CENTRAL SCHOOL DISTRICT TO AUTHORIZE DISTRICT CLERK TO UNSEAL AND OPEN BALLOT BOXES AND DESTROY OFFICIAL BALLOTS FROM THE MAY 2017 SCHOOL BOARD ELECTION AND BUDGET VOTE**

**WHEREAS**, pursuant to Education Law 2034(6)(b) that six months have elapsed since the May 16, 2017 school board election and budget vote; and

**WHEREAS**, upon the information and belief of the Board of Education, there have been no challenges or proceedings commenced;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Johnson City School District does and hereby authorizes the District Clerk to unseal and open the wooden ballots boxes and destroy the official ballots contained therein, together with the unused ballots; if any.

RESOLVED, this resolution shall take effect immediately.

Upon roll call, the vote resulted as follows:  
Ayes: (7) Trustees Martinez, Edmondson, Matyas, Barrows, Farr, Gaughan, Jablonowski  
Noes: (0) None  
Absent: (0) None  
Abstain: (0) None

President Martinez declared the motion approved.

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D. EXTERNAL MOTION: Trustee Jablonowski SECOND: Trustee Edmondson  
 AUDIT CARRIED UNANIMOUSLY  
 CORRECTIVE Upon the recommendation of the Superintendent and Assistant Superintendent  
 ACTION for Administration, the Board approved the Corrective Action Plan in response  
 PLAN to the External Audit Report dated June 30, 2017.

E. DISTRICT MOTION: Trustee Jablonowski SECOND: Trustee Gaughan  
 POLICIES CARRIED UNANIMOUSLY  
 2ND READING Superintendent Roland presented the following policies for a  
second reading and approval:

- #2160 – School District and Employee Code of Ethics
- #2330 – Executive Sessions
- #4321.12 – Use of Time Out Rooms, Physical Restraints & Aversives
- #4321.12-R – Use of Time Out Rooms Regulation
- #6240 – Investments
- #6240-R – Investments Regulation

F. PERSONNEL - MOTION: Trustee Matyas SECOND: Trustee Gaughan  
 INSTRUC- CARRIED UNANIMOUSLY  
 TIONAL Upon the recommendation of the Superintendent, the Board  
approved the following:

**CORRECTION TO THE MINUTES FOR SEPTEMBER 26, 2017  
 LEAVE OF ABSENCE FOR REASON OF CHILD-REARING**

Name	Tenure Area / Location		Effective Dates
Caitlyn Bigney	Math	Elem./Middle (6-8)	1/10/18-3/2/2018

**CORRECTION TO THE MINUTES FOR AUGUST 22, 2017  
 SUBSTITUTE APPOINTMENT**

Name	Tenure Area / Certification		Effective Dates
Kylie Hrehor	Physical Education	Physical Education K-12 Initial	9/1/17 – 2/2/2018

**CORRECTION TO THE MINUTES FOR NOVEMBER 8, 2017  
 APPOINTMENT**

Name	Position / Location		Effective Dates
Mary Surdey	<b>Interim Assistant Superintendent for Teaching, Learning, and Accountability</b>	Administration	8/8/17 – <b>6/30/2018</b>

## F. PERSONNEL-INSTRUCTIONAL (CONT'D.)

**CORRECTION TO THE MINUTES FOR NOVEMBER 14, 2017  
SUBSTITUTE APPOINTMENT**

Name	Tenure Area / Certification		Effective Dates
Gemma McClafferty	Math	School Social Worker- Permanent	11/27/2017-3/6/2018

**RESIGNATION**

Name	Tenure Area / Location		Effective Date
Susan Christian	Music (Substitute )	Elem./Middle (K-2)	1/8/2018

**SUBSTITUTE APPOINTMENT**

Name	Tenure Area / Certification		Effective Dates
Heather Tallon	Physical Education	Uncertified	1/2/2018 – 2/27/2018

**MUSICAL APPOINTMENTS 2017-18 – High School**

Name	Extra-Classroom Activity
Andrew Chadwick	Orchestra Director
Jennifer Chudacik	Music Director/Producer

**MUSIC CONSULTANT APPOINTMENTS**

Name	Position / Location	
Paul Buza	Sound Technician	High School
Scott Fisher	Stage Director	High School
William Mihalko	Set Design	High School

G. PERSONNEL-  
NONINSTRUC-  
TIONAL

MOTION: Trustee Jablonowski      SECOND: Trustee Edmondson  
CARRIED UNANIMOUSLY  
Upon the recommendation of the Superintendent, the Board  
approved the following:

**CHANGE IN CLASSIFICATION**

Name	From / To		Effective Date
Sandra Sprague-Getsy	Food Service Worker, PT	Food Service Worker, FT	1/2/18

**APPOINTMENTS**

Name	Position / Location		Effective Date
Erin Bilek	School Monitor, PT	Districtwide	11/29/17
Dennis Phillips	Food Service Worker, PT	Districtwide	1/10/18
Patricia Weiss	Substitute Registered Professional Nurse	Districtwide	12/13/17

H. CONFERENCE REQUESTS

MOTION: Trustee Farr  
CARRIED UNANIMOUSLY

SECOND: Trustee Jablonowski

Upon the recommendation of the Superintendent, the Board approved the following:

Date of Trip	Conference	Attendee(s)
1/18-1/21/18	US National Lacrosse Convention; Baltimore, MD	K. Derr (Coach ), B. Eggleston (K-2), B. Flynn (3-5), A. Sobiech (Coach)
2/8/18	JIVE Recruitment at SUNY; Oneonta, NY	M. Surdey, M. Vicari (CO)
2/18-2/21/18	Writing Toolkit Institute; Teachers College; New York, NY	C. Turner, (CO)
3/3-7/18	National Youth-At-Risk Conf.; Savannah, GA	J. Guccia (Admin.)
3/4 - 3/6/18	NYSCOSS Winter Institute Hilton; Albany, NY	M. Roland (Admin.)

I. FIELD TRIPS REQUESTS

MOTION: Trustee Jablonowski  
CARRIED UNANIMOUSLY

SECOND: Trustee Edmondson

Upon the recommendation of the Superintendent, the Board approved the following:

Date of Trip	Destination	Requesting Org./Group	Purpose
1/5/18, 1/19/18, 1/26/18, 2/9/18, 2/16/18, 2/23/18	Greek Peak Cortland, NY	E. Adolf HS Ski Club	Ski Club Trips

J. BUILDINGS & GROUNDS REQUESTS

MOTION: Trustee Matyas  
CARRIED UNANIMOUSLY

SECOND: Trustee Gaughan

Upon the recommendation of the Superintendent, the Board approved the following:

Organization	Facility Requested	Timeframe	Purpose
JC PTO	K-8 Café.	2/23/18 5:00–11:00 PM	Meeting
Dynamic Dance & Movement	HS Aud. Var. Rms.	5/30/18 5:00-8:30 PM 6/2/18 11:00 AM–2:30 PM	Dress Rehearsal & Recital
JC PTO	6-8 Café.	Mon., 11/6, 12/4/17, 1/08, 2/5, 3/5, 4/9, 5/7, 6/11/18 7:00 – 9:00 PM	PTO Meetings
So. Tier Rage	Elem. & MS Gyms	5/12/2018 7:30 AM – 10:00 PM	Basketball Tournament

- K. BOARD  
OPEN  
DISCUSSION Superintendent Roland and the Board discussed district head-lice procedures and the district ethnicity report.
- L. VISITORS There were no visitors that wished to speak.
- M. REGULAR  
MEETING  
ADJOURNED MOTION: Trustee Jablonowski SECOND: Trustee Edmondson  
CARRIED UNANIMOUSLY  
The Regular Meeting adjourned at 8:58 p.m.

*Jalynn Doig*

Jalynn Doig  
Board Clerk