

EMPLOYEES WITH A LIFE-THREATENING AND/OR
CATASTROPHIC ILLNESS - REGULATIONS

9110.4-R

1. School officials and employees shall keep all information concerning a life-threatening and/or catastrophic illness of an employee confidential, however obtained.
2. The information shall not be disclosed to any person, unless the individual is seeking a change in the condition of his/her employment. If this be the case an Authorization for Release of Information form shall be obtained. The information shall be released to a committee consisting of the Superintendent or his designee, the school doctor, the school nurse, the school principal and/or department head. This committee shall make a recommendation to the Board of Education for action in an executive session.
3. The Director of Special Services and his designee(s) shall be responsible for the development, implementation and evaluation of an instructional program regarding staff health. This program shall include the development of guidelines and procedures for dealing with all spills of blood and other body fluids.
4. The Director of Special Services shall have the responsibility to see that all present and future personnel receive in-service training and follow the established guidelines and procedures.
5. The school nurses shall become the resource persons in the buildings which they serve. They shall monitor the effectiveness of the program and report their observations to the Director of Special Services.