

Clear and concise communications delivered in a courteous manner can do much to create an atmosphere that is orderly and respectful for students and staff members. Each principal shall establish guidelines and procedures for intra-school communications that will strive to achieve this goal. Principals shall periodically evaluate communications within their schools in order to recognize the need for any change and to implement such changes.

District wide communications shall be directed through the appropriate lines of authority in order to strengthen the school district organizational structure and to extend the courtesy of permitting each organizational position to discharge its responsibility. The Superintendent may establish communication procedures as deemed advisable.