

The Assistant Superintendent for Administration is on call at any hour of the day or night throughout the week and will usually be the first person that police or fire department officials contact in cases of emergency concerning school property.

The transportation supervisor has the responsibility of checking road conditions to ensure the safety of school bus operations and therefore has a need for a vehicle at various times throughout the year. The Board shall authorize the use of such a school owned vehicle by the transportation supervisor. Any personal use of this vehicle is prohibited.

All other school owned vehicles shall be used only for school related activity. Employees using these vehicles may not stop at a store, bank, their home or any other place for personal reasons while en route on school business unless given permission to do so for each such occurrence by their immediate supervisor.

Any traffic violation incurred through use of a district provided vehicle is the responsibility of the person incurring such violation.

Date of Manual Adoption: February 9, 2016
Johnson City Central School District, Johnson City, New York