

Buildings and grounds constitute one of the greatest investments of the school district. It is deemed in the best interest of the district to protect the investment adequately.

Security should mean not only maintenance of a secure building but also protection from fire hazards and faulty equipment and safe practices in the use of electrical, plumbing and heating equipment. The Board requires and encourages close cooperation with local police, fire and sheriff's departments and with insurance company inspectors.

Access to school buildings outside of regular school hours shall be limited to personnel whose work requires it. An adequate key control system shall be established which will limit access to buildings to authorized personnel and will safeguard against the potential of entrance to buildings by keys in the hands of unauthorized persons.

Records and funds shall be kept in a safe place and under lock and key when required.

Burglar alarms shall be installed in all schools.

To ensure the security of the school buildings and grounds, as well as the safety of the students, staff and authorized visitors, the district will use video cameras and similar photographic devices at its facilities. Such devices will be installed to monitor hallways, common areas, parking lots, outside play areas, open spaces and other similar areas where adult supervision may not always be present. Such devices will not be installed or used in areas such as bathrooms or locker rooms, or in classrooms. Any inappropriate or illegal behavior that is observed pursuant to the use of such equipment will be dealt with in accordance with school regulations and policy, including its code of conduct, or by applicable law.

Any video recordings used in accordance with this policy shall be the sole property of the district. The Superintendent or his/her designee shall be the custodian of all recordings. All video recordings will be stored in their original form and secured to avoid tampering and protect confidentiality. The district shall comply with all applicable state and federal laws related to student records in retaining these recordings. Requests to review a video recording must be made in writing to the Superintendent or his/her designee. If the request is granted, viewing shall occur in the presence of the district's custodian of the recording. Unless otherwise permitted by law, regulation or in accordance with a court order, the district's recordings will not be duplicated or removed from district premises.

Date of Board Adoption: May 21, 2013
Johnson City Central School District, Johnson City, New York